Welcome to Quentin Road Preschool!

We are excited to have your child join us!
Here are some helpful tips to make things easier:

Hours of Operation
Monday–Friday: 7am–6pm

What to Bring
- **Backpack:** Pack a complete change of clothes every day (spills happen!). Write your child's name on the backpack.
- **Pull-Ups:** If your child isn't potty trained, send enough pull-ups for the day. There is a $5 daily charge for non-potty-trained kids.

Sunscreen
Apply sunscreen before drop-off. We will reapply in the afternoon if needed. No need to send sunscreen; we'll provide it.

Meals and Snacks
- **Breakfast:** Make sure your child eats before school. We provide breakfast before 8am.
- **Lunch & Snacks:** Full-day kids get lunch and two snacks; half-day kids get lunch and one snack.
- **Nut-Free Policy:** No nut products, please!
- **Lunch from Home:** You are welcome to pack a lunch. Due to time constraints, we would appreciate it if it didn't need refrigeration or a microwave.
- **Menus:** Check out our lunch menus online: Lunch/Snack Menu & Vegetarian Menu.

Tuition
Tuition is billed monthly and due on the 25th of the prior month (e.g., June tuition is due May 25th).
Pay with cash, check, or credit/debit (.75–3% fee for card payments). Use the tuition box in the lobby or pay online.



Health & Safety

Feeling Sick? Keep your child home if they have a fever, vomiting, or diarrhea. They must be symptom-free 24 hours before returning.Notify us by emailing schedule@qrcp.org.

- **Medication:** We can only administer medication if we have a School Medication Authorization Form.
- **Health Exam:** Submit an Illinois Certificate of Child Health Examination form before your child starts school.

Birthdays

You are welcome to bring treats! Avoid nut products to keep everyone safe.

Communication

Check your email and ProCare app notifications for updates. This is how we will communicate any pertinent information.

Schedule Changes

In case of a schedule change, vacation request, reduction of days, or withdrawal, we require written notice at least four weeks prior. You can email us at schedule@qrcp.org.

Drop-Off Tips

Keep goodbyes short and positive! Let your child know you will be back soon. You can watch them on monitors in the preschool office.

Parking Lot Safety

Do not leave cars running unattended. Drive slowly—there are children everywhere!

Electronics

Leave portable game systems, electronic devices, and cell phones at home.

We are here to make your child's preschool experience safe, fun, and memorable! Please let us know if you have any questions.